

Global Learning Committee -

Committee Members present: Dennis Marks, James Bryant-Trerise, Jennifer Bown, Mike Mattson, Kaiwen Amrein, Kerrie Hughes, Laurette Scott, Martha Bailey, Michael Patterson, SD DeWaay, Eden Francis

CLERY Act Reporting:

- Dennis Marks clarified what is necessary for all trips occurring off-campus that include a stay at a facility that is not college property or college controlled (not hosted by our college)
- We discussed trip variations that would apply or not apply the Cleary Act requirements: since data recorded includes any assaults, stalking, racial crimes, murder, theft, and robbery that occurred at each location during the trip stay, this would include but not be limited to hotels, facilities not owned or rented by the college, and outdoor spaces.
- In practicality, this would be events such as staying at a hotel or motel (not a location if the college is renting the space). Any staff or faculty taking students to locations like this need to provide Dennis the *itinerary with dates, locations, and addresses* for all locations the trip includes. It was suggested this should be sent no later than a week upon returning.
- Dennis collects these reports and does annual reviews so he would like all trips reported by February or March at latest for previous year.

CCID & Sabbatical Updates:

- Kerrie returned from the CCID conference but has not had time to compile information and feedback from the conference
- It was once again suggested we have annual representation at this conference and suggested committee members add it to their Professional Development plans which are due March 15th. That way we can utilize Professional Development money and give us flexibility to send more than one representative with one always being our Part-time Coordinator (if/when we get this position). Next year's 2026 CCID conference is in Tucson, AZ in February.
- Kerrie complete CPR training at CCC and it was discussed that the committee had last year suggested all staff involved in study abroad should be CPR certified
- It was also discussed the necessity of a Part-time Coordinator for Study Abroad to track all forms and inquiries.
- Gilman Scholarship – Kerrie presented that Gilman separates applicantes from 2-year Community Colleges from the 4-year schools so our students have a good chance of receiving aid.

- Ideas Grant was briefly mentioned but we'll place it on the agenda for a future meeting (both Michael and Kerrie have information from CCID on Ideas Grant)
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GLC Goals:

- Updated document was shared by Jennifer and the committee gave a thumbs up to finalize these. Finalized goals will be added on the GLC committee webpage.

GLC Handbook Review:

- Committee reviewed pages 1-6 with the edits proposed by James. We will continue working on the handbook, focusing on the timeline which begins on page 6. Committee members were asked to review the timeline for the next meeting.

- The committee agreed that a handbook is not needed for study-away programs but will consider adding in guidelines or a checklist for study-away programs and coordinators to follow. o Jenn will reach out to Dennis to find out if study-away programs need to be compliant under the CLERY Act.
- Suggested areas to edit were highlighted in yellow on the handbook Word document.
 - The suggestion was made to rephrase item #3 under the Vice-President of Instruction and Student Services Approval Criteria section o Suggested adding in a subsection about the different types of course models under the header Program Design Considerations.
- JBT would like to work on this section and possibly rephrase some of the bullet points or reorganize this section.
- JBT will also plan to work on rephrasing other sections and send them out to the committee for review and feedback.

Study Abroad Rack Brochure

- Some comments and questions to Kerrie about wording. Everyone liked it
- Kerrie will bring back edits to future meeting

Gilman International Selection Panel & Scholarships:

- With current government situation, scholarships have been paused
- Still accepting applications but unknown if/when be processed
- Still looking for reviewers of applications

Trip Updates:

- Ireland 2025 plans are moving ahead
- Nothing reported on other trips

Other items: Next meeting: March 14th, 2025